

January 9, 2024

The Red Lodge City Council met in regular session on January 9, 2024 at 6:00 p.m. The meeting was called to order by Mayor Westwood, followed by the Pledge of Allegiance to the Flag.

ROLL CALL OF OFFICERS: Present: Mayor Westwood, Aldermen Conlee, Daniels, Heaton, Keys, Ronning and Toupin.

DEPARTMENT HEAD ATTENDANCE: City Clerk – Loni Hanson

MINUTES OF DECEMBER 12, 2023 Motion by Heaton, second by Ronning to approve the minutes of December 12, 2023 as presented. On roll call vote Aldermen Daniels, Heaton, Keys, Ronning and Toupin voted “Aye.” Alderman Conlee “Abstained.” Motion carried.

MINUTES OF DECEMBER 20, 2023 Motion by Keys, second by Heaton to approve the minutes of December 20, 2023 as presented. On roll call vote Aldermen Daniels, Heaton, Keys, Ronning and Toupin voted “Aye.” Alderman Conlee “Abstained.” Motion carried.

WARRANTS PAYABLE Motion by Keys, second by Ronning to approve warrants against the City totaling \$224,903.15 to be paid and warrants drawn on their respective funds. On roll call vote all Aldermen present voted “Aye.” Motion carried.

Alderman Ronning said there are three claims included in this total that were paid in December for bond payments.

MAYOR’S BUSINESS- Mayor’s Comments- Mayor Westwood went over the new agenda layout and explained his reasoning for the changes.

Mayor Westwood said there will be a filming crew in Red Lodge on Saturday, January 13th. He said their insurance company needed the City’s blessing for them to film on the City sidewalks. Mayor Westwood asked the Council for their approval to allow him to give the filming crew the City’s blessing.

Motion by Ronning, second by Conlee to grant the Mayor to give approval to the filming crew. On roll call vote all Aldermen present voted “Aye.” Motion carried.

Mayor Westwood said there will be a pancake breakfast at the Elks on January 13th at 8:00 a.m. He said the proceeds go to the Carbon County volunteer Fire Fighters.

Mayor Westwood said Dan Clark is hosting an online training for Council members at 6:00 p.m. on January 11th. Mayor Westwood said he will forward on to the Council the link to the training.

Re-Appointment of Red Lodge/Roberts Ambulance District Board Member Mayor Westwood said he would like to reappoint Kim Haman to the Red Lodge/Roberts Ambulance District Board. Motion by Conlee, second by Toupin to approve the Mayor’s reappointment of Kim Haman. On roll call vote all Aldermen present voted “Aye.” Motion carried.

Re-Appointment of Red Lodge Cemetery District #8 Board Member Mayor Westwood said he would like to reappoint Jim Hilderman to the Red Lodge Cemetery District No. 8 Board. Motion by Conlee, second by

Toupin to approve the Mayor's reappointment of Jim Hilderman. On roll call vote all Aldermen present voted "Aye." Motion carried.

Appointment of Red Lodge Parks Board Member- Mayor Westwood told the Council he is deferring the appointment to the Parks Board until the next Council meeting, as he has not had time to reach out to the two individuals that have put in their letters of interest.

Use of City Owned Land Permit, Shakespeare in the Park- Mayor Westwood said he received a Use of City owned Land Permit from the Community Foundation for Shakespeare in the Park.

There was discussion among Council members regarding the application including serving alcohol, signatures, and the application they filled out was an older version that allowed in-kind services, which is not an option anymore.

Use of City Owned Land Permit, Snow Creek Saloon, Street Dance, July 2024- Mayor Westwood said he received a Use of City owned Land Permit from the Snow Creek Saloon for their street dance in July 2024.

PUBLIC COMMENTS- None.

Appoint Council President- Motion by Conlee, second by Ronning to take up the action to nominate and appoint a Council President. With a show of hands, all Aldermen approved motion.

Mayor Westwood opened nominations for Council President.

Motion by Keys, second by Conlee moving to nominate Alderman Ronning as Council President. On roll call vote all Aldermen present voted "Aye." Motion carried.

Appoint Planning Board Council Rep- Motion by Heaton, second by Ronning to take up the action to appoint a Council member representative to the Planning Board. With a show of hands, all Aldermen approved motion.

Mayor Westwood opened nominations for Planning Board Council Rep.

Motion by Daniels, second by Toupin moving to nominate Alderman Conlee as the Council rep to the Planning Board. On roll call vote all Aldermen present voted "Aye." Motion carried.

Alderman Ronning moved to close nominations for Planning Board Council Rep.

Appoint Library Board Council Rep- Motion by Conlee, second by Ronning to take up the action to appoint a Council member representative to the Library Board. With a show of hands, all Aldermen approved motion.

Mayor Westwood opened nominations for Library Board Council Rep.

Motion by Conlee, second by Ronning moving to nominate Alderman Daniels as the Council Rep to the Library Board. On roll call vote all Aldermen present voted "Aye." Motion carried.

Alderman Ronning moved to close nominations for Library Board Council Rep.

Appoint Red Lodge Rural Fire District Oversight Committee Council Rep- Motion by Ronning, second by Conlee to take up the action to appoint a Council member representative to the Red Lodge Rural Fire District Oversight Committee. With a show of hands, all Aldermen approved motion.

Mayor Westwood opened nominations for Red Lodge Rural Fire District Oversight Committee Council Rep.

Motion by Daniels, second by Ronning moving to nominate Alderman Heaton as the Council Rep to the Red Lodge Rural Fire District Oversight Committee. On roll call vote all Aldermen present voted “Aye.” Motion carried.

Alderman Heaton moved to close nominations for Rural Fire District Oversight Committee Council Rep.

RLACF Work Force Housing Presentation- JoAnn Eder and Brad Caden gave a presentation on the Red Lodge Community Foundation Work Force Housing project.

ADMINISTRATION AND FINANCE- Municipal Code Title 1, Chapter 6- Mayor Westwood suggested to Council to look at the City’s Municipal Code Title 1, Chapter 6 for any changes that may or may not need to be changed by ordinance. One example is changing the appointments of the standing committees be done by the Council President and not the Mayor.

City Council Rules and Procedures- Mayor Westwood also suggested to Council to look over the current City Council Rules and Procedures and bring forward any items within the document that may need to be update and/or changes.

There was discussion among Council members regarding the meetings and the City Council Rules and Procedures.

It was the consensus of the Council to have the Council President assign the members of Council to the standing committees and have Mayor Westwood at the next Council meeting, appoint those members to said committees.

PUBLIC HEALTH AND SAFETY- None.

LAND USE AND PLANNING- Yellowstone Wildlife Sanctuary MOU- Mayor Westwood was looking for direction from the Council regarding the contract/MOU with the Yellowstone Wildlife Sanctuary and how to proceed forward with it.

Motion by Conlee, second by Ronning to direct the Mayor to work with the Yellowstone Wildlife Sanctuary on the MOU. Mayor Westwood did not feel a vote was needed and will work with YWS and bring back to Council the updated MOU.

BR Walker, Executive Director of the Yellowstone Wildlife Sanctuary, said she provided the Mayor with the items that have been agreed upon and the ones that need to be worked out in the MOU and look forward to those discussions going forward.

Land Exclusion Petition, Langlas- Mayor Westwood said the City received a petition to exclude land from the City. He said included in the packets are the MCA codes that pertain to the process for the exclusion of land.

Mayor Westwood went over the petition that was presented to the City and the process that the Council will need to follow going forward. He said the resolution of intent will come forward at the next Council meeting.

PUBLIC WORKS- Lead Service Lines Inventories- Mayor Westwood explained the letter that went out to all the City water users of Red Lodge regarding the water service line lead survey and that there would be an article in the newspaper this week with even more information regarding it.

Impact Fees- Mayor Westwood said the water and sewer impact fee structure needs to be looked at every five years and adjust as necessary. He said the last time they were would looked at was 2007. Mayor Westwood asked the Council to think about those and how they impact work force housing.

Alderman Ronning said she would have the Public Works Committee work on these.

There was more discussion among Council members regarding the impact fees.

CORRESPONDENCE- Any correspondence was included in Council packets.

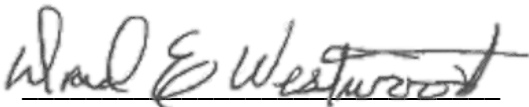
Mayor Westwood said the new Public Works Director is scheduled to start on February 5, 2024.

Mayor Westwood said there was an offer letter sent to an applicant for the Planning Director position and as of yet, the City has not heard back from them. He said there is a possibility that position may have to be reposted.

OTHER COUNCIL BUSINESS- Mayor Westwood asked each Council member what they would like to see the Council committees to work on in the next year.

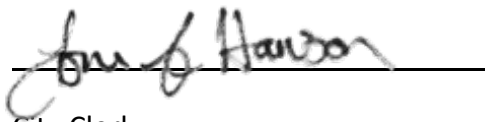
There was more discussion among the Mayor and Council regarding their goals and expectations going forward.

Meeting adjourned at 8:35 p.m.



Mayor

ATTEST:



City Clerk

Disclaimer: These minutes conform to the requirements of MCA Code 2-3-212. A full recording of the meeting and discussion may be found at www.cityofredlodge.net/meetings.

