

Council Administration and Finance Committee Agenda

February 13, 2024, 9:00 a.m., City Hall

The public can access the meeting by joining the following Zoom Link: <https://zoom.us/join>

You can also dial in using your phone. United States: +1(669)900-6833

Meeting ID: 865 0703 6121

Passcode: 827328

Purpose statement for this committee – to serve as a bridge between city residents, their elected representatives, and the administrative department of the City of Red Lodge, assisting the administrative department with research and capacity needs, pursuing stakeholder input on administrative issues (including other city committees and boards), and fostering a healthy, productive work environment.

Agenda Items

1. Approve January 23rd Meeting Minutes
2. Resolution – CDBG Grant Application
3. Local Government Voter Review Resolution- Resolutions should be passed, signed, and submitted to your local election administrator no later than March 11th per 7-3-173(2), MCA so they can include it on the ballot.
 - a. Dennison approved the resolution.
 - b. Budget Amount Requested – mill levy or \$ amount.
4. STR breakdown of number of licenses private vs property managers. Update from Denaye
5. Business Registration & Liquor Licenses -update from Loni/Denaye
6. Recycling Budget & Contracts
7. Republic Services Contract – Budget
8. Council Rules and Procedures – update with existing changes so we have the correct document in Google Drive.
 - a. Add standing committees and who appoints/minutes required for standing committees.
 - b. Work session – timing/ council business at the end of the meeting or have a work session before our official council meeting.
 - c. Deadline to Submit items for the packet and agenda.
 - d. Other

Last 15 minutes reserved to discuss other committee agenda items.

Regular meeting schedule for this committee – 2nd and 4th Tuesdays of each month at 9am, with additional special meetings for certain annual functions, specifically (but not limited to) the budget drafting period. The meeting schedule is established with the understanding that current and future committee members can alter the schedule as may be necessary.