

Red Lodge Carnegie Library Board Agenda
Thursday, March 7, 2024 at 6:00 PM

Call to Order

CE for Trustees

Approval of minutes – FY25 Planning Session and February 2024

Treasurer's report • City of Red Lodge financial report (2/24 Expenditure, 1/24 Revenue)

- Bank of Red Lodge savings account (Library Special Fund)
- Library Cash Reserve

Action on invoices

Library Director's report

- Local and State news & meetings – NAC Meeting on 3/11, Carbon County Library Board Meeting on 3/15, new City Council Ward 1 Alderman
- Friends of the Library updates – Meeting on 3/13 at 5 PM
- Report on library services and statistics – February 2024
- Upcoming programs – March 2024

Public Relations Report

Old business

- Action plan for facility improvements (attached)
- Carbon County ARPA Project Grants
 - County Library Board – Technology – \$45,000 (shared)
 - Red Lodge Friends of the Library – Air Quality – \$7,500
- Partnerships with Carbon County Public Health – cabinet, programs
- FY25 Preliminary Budget Request

Policy Review

- Volunteers & Friends Policy – on hold with subcommittee
- Next to review: 2.1 Circulation

New Business

- Trustee CE opportunities: MLA in Butte (April 17-20); Library Board Training with the MSU Local Government Center in Billings (May 14)

Adjournment

NEXT MEETING: Thursday, April 4, 2024 at 6:00 PM

RLCL Mission: Engage our community with 21st Century materials, services, and technology to enhance literacy, civic, educational, and cultural opportunities.

The Red Lodge Carnegie Library Board typically meets downstairs at the library on the first Thursday of each month at 6:00 PM. Meetings are open to the public.

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Red Lodge Carnegie Library Plan for Facility & Grounds Improvements

- Remodel: Kevin Anderson Architects / Kevin Aukema Construction / Adams Trust
 - Still in progress:
 - Office furniture
 - Memorial plaques and artwork (final check from the trust received 2/28/23 will go towards the plaque)
- Roof(s)
 - Bradford Roofing have completed work on the Koski Addition roof
 - Electrician is needed to reconnect the solar panels and to wire the heated membrane liner in the gutters.
 - Eventual plan to replace original roof.
 - Structural engineer recommends investigating the internal condition of the trusses in all corners of the addition. Can help with a plan to improve drainage from melting snow on roof when replaced.
- Bathroom updates and Kitchen Remodel
 - Electrical – waiting on fan in public restroom
 - Kitchen remodel on hold until leak points on east wall have been fixed and plan in place for use of the kitchen space.
 - Replace original window in kitchen – east wall (estimate from RL Glass)
- Basement Book Sale Room
 - Clean out musty closet
 - Deaccession older furniture (ongoing)
- Façade work (Sweeney Masonry or other)
 - White stains on brick – should be done after roof/gutters are replaced
 - Decorative concrete and damaged concrete window sill
- Upgrades to Furnaces/HVAC systems
 - Install HEPA air filters (County ARPA Project Grant) – waiting for electronic filter cost to assess remaining budget (\$2100 available)

Grounds

- Damaged metal grate on east sidewalk (repeatedly reported to MDOT)
- Wayfinding signs – Chamber of Commerce, City
- Fertilizer, Weed spray – annual
- Snow removal request for bids (ProCut 23-24 season charging \$65 per shovel)
- Maintenance of Peter Toth sculpture

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