

Resolution No. 3609
Resolution to Establish Standing Council Committees

WHEREAS, Council has expressed a desire to participate in Standing Committees to focus on City-related issues to better develop, coordinate, and enact legislation.

BE IT THEREFORE RESOLVED, that the Council Standing Committees shall:

1. Include four (4) groups of three (3) council members each, to include Land Use and Planning, Legal and Law Enforcement, Public Works, and Administration;
2. Nominate and elect a Chairperson for each standing committee;
3. Develop a list of Committee work items, goals, and estimated timeline or completion date for use by Council members;
4. Keep minutes of each meeting;
5. Schedule a minimum of one (1) regular, biweekly meeting including time, date, and location, to be publicly posted on the City Website for public participation, at a time selected by the Mayor;
6. Require committee members' attendance at each scheduled meeting unless sick, scheduled to be absent, or otherwise reasonably impractical circumstances exist;
7. Expire at the end of each six (6) month period, subject to extension by the Mayor and/or Council. Each six (6) month period shall begin in January and July.
8. PURPOSE AND LIMITATIONS:
 - a. The purpose and job of the Standing Committees are as follows:
 - i. To gather information for the committee members;
 - ii. For each committee member to become better acquainted with the operations of the City;
 - iii. To allow the committee members to inquire into the City's policies and procedures and to familiarize themselves with any potential changes in the City's Policies, Procedures, Resolutions, Ordinances, or City Codes;
 - iv. To determine if the committee members should be assigned tasks, deadlines, and determine the goals of the committee;
 - v. To determine if the committee members should research any topics;
 - vi. To research potential grants or funding for the City;
 - vii. To review the budgets, costs, and expenses of the City;
 - viii. To suggest potential solutions to a issue of the City, subject to the limitations below;
 - ix. To determine if the committee members should draft any proposed legislation.

- b. The following Limitations exist for the Standing Committees.
- i. Committee members shall not direct or attempt to direct any City Employee to perform any task. See City Charter §305.
 - ii. Committee members shall not supervise or attempt to supervise any City Employee.
 - iii. Committee members shall not assign any tasks to, nor create any goals for, City Employees.
 - iv. All direction and supervision of any City Employees shall come from the Mayor.

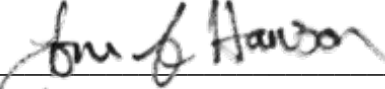
PASSED AND APPROVED this 26th day of July 2022.

City of Red Lodge:

Attest:



Kristen Cogswell, Mayor



Loni Hanson, Clerk