

RESOLUTION No. 3623

A RESOLUTION OF THE CITY COUNCIL OF RED LODGE, MONTANA TO ADOPT THE 2023 CITY OF RED LODGE FEE SCHEDULE FOR THE USE OF CITY OWNED PROPERTY PERMIT PROCESS

WHEREAS, the City desires to provide clear and easily obtainable information regarding its public processes and fees; and

WHEREAS, the City desires to identify a 2023 fee schedule for the use of City Owned Property; and

WHEREAS, the streets, sidewalks, alleys, parks, trails, and other City-owned buildings and lands are held by the City for the benefit of the public; and

WHEREAS, on occasion, parties other than the City of Red Lodge may wish to use such areas for specific uses; and

WHEREAS, it is in the interest for the City of Red Lodge to regulate the use of City-Owned Property through the adoption of this Resolution to provide clear and consistent guidelines which ensure fair and uniform treatment; and

WHEREAS, it is in the interest for the City of Red Lodge to update the Use of City Owned Property Permit to consider the use in-kind services as an alternative to an application fee for non-profit organizations when deemed suitable by the Red Lodge City Council; and

This Resolution shall be read in conjunction with, but does not effect, Ordinance No. 960.

NOW THEREFORE BE IT RESOLVED by the City Council:

The Use of City Owned Property Fee Schedule for 2023 is as follows:

Private Events- Under 75 participants or not open to the general public

1. Application Review Fee.....\$25.00
2. Clean-up Deposit (returnable).....\$100.00
3. Half Day Use Fee.....\$50.00
- ~~4. Full Day Use Fee.....\$100.00~~
- 4.
5. Insurance: The applicant shall submit with the application proof of liability insurance (homeowners insurance) in the amount of \$500,000 from an A+ rated or better insurance company, which lists the City of Red Lodge as an additional insured, as well as a certificate holder.
6. Indemnification: Applicant shall supply written indemnification of the City of Red Lodge.

Park Facility Fees shall be earmarked for parks project improvements.

Groups that have an established MOU with the City of Red Lodge are exempt from these fees and requirements. The guidelines in the MOU take precedence over this resolution.

[The City of Red Lodge reserves the right to approve or deny an Application.](#)

PASSED AND APPROVED BY THE RED LODGE CITY COUNCIL on this 9th day of May, 2023

City of Red Lodge:

By: Kristen Cogswell

Kristen Cogswell, Mayor

Attest

By: Loni Hanson

Loni Hanson, City Clerk